



Community Engagement and Accountability Plan

In accordance with the Healthy Lakewood Foundation (HLF) Code of Regulations, this Community Engagement and Accountability Plan is designed to guide the methods by which HLF shall seek and obtain significant community involvement as we:

- Raise awareness about HLF activities and funding opportunities;
- Amplify resources, programs, and policies in Lakewood that align with our HLF Mission, Vision, and Values;
- Provide opportunities for community contributions and participation;
- Elicit help from the community for nomination of board members to achieve diversity of experience/demographics; and
- Ensure transparency and accountability in our planning and decision making in accordance with our Code of Regulations and all applicable guidelines/laws.

In accordance with this plan, the HLF Board will advance a range of engagement initiatives designed to inform, consult, involve, and collaborate with members of the Lakewood community in support of our mission to advance programs, policies, and practices that inspire a Lakewood community in which health and wellbeing are reflected in all aspects of life. Our plan is based on the IAP2 Spectrum of Public Participation framework developed by the International Association for Public Participation.

Specifically, HLF engagement initiatives will include efforts to:

Inform - to share information with the community.

- Continue to build attendance and participation in HLF's annual community meeting, with a focus on hosting a broad representation of Lakewood residents.
- Prepare and share an annual report at the end of the first quarter regarding the community engagement and accountability activities of the previous year, to include a summary of all grants made during the year and significant organizational events or decisions.
- Maintain and continually update an organizational website with content to include 990 filings, annual reports, news and press releases, significant organizational updates, and contact information for organization leadership.
- Prepare and share timely press releases to ensure information regarding grants and other HLF news is publicly available.
- Continue HLF's social media presence to publicize relevant news, information, and resources.
- Strategically meet and correspond with community members and organizational stakeholders to amplify HLF's work and the efforts of its grantee partners in the community.¹

¹ [International Association for Public Participation](#)

Consult and Involve - to obtain public input and feedback that is understood and considered as part of planning and decision-making processes by the Board.

- Seek and develop opportunities to expand dialogue and engagement among Lakewood citizens, stakeholders, and leaders at all levels related to HLF activities as well as relevant community events, issues, and resources.
- Participate in relevant planning and recommendations resulting from the Community Health Needs Assessment and Action Plan, engaging stakeholders and community voice to advocate for meaningful services and policies in the community.
- Create intentional opportunities to integrate community and stakeholder input as part of efforts to identify existing and emerging community needs.

Collaborate - to work together with community stakeholders as we:

- Identify and address issues that impact our Lakewood community and align with HLF mission, vision, and values.
- Take action through grantmaking, amplifying resources, supporting efforts of other organizations and entities to advance programs, policies, and practices that inspire a Lakewood community in which health and wellbeing are reflected in all aspects of life.

Representatives of the HLF Community Engagement Committee will conduct an annual evaluation of engagement efforts, to include assessment of adherence and implementation of efforts articulated in this plan as well as any benchmarks or goals established and agreed upon by the Board.

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