

Neighborhood Opportunity Grants Application

Application MUST be submitted online. This form is to be used to viewing purposes only.

Note: Sample Applicant Responses in Blue

GENERAL ORGANIZATIONAL INFORMATION

- 1. Mission Statement / Statement of Purpose** - *Please share either your formal mission statement or a few sentences about the purpose of your group's work.*

The Kids Garden Club is a group of volunteers who love gardening and sharing our learning with younger people. We invite children and their parents to garden with us and share in the learning and skill building that comes from growing plants and vegetables.

Dedicated to growing young minds through outdoor play and gardening. We help kids to understand the natural world, food systems, and healthy eating. We provide play-based activities that inspire and develop a love for learning and nature.

- 2. Is your group/organization based/headquartered in Lakewood?**

- YES
- NO

- 3. Number of Active Volunteers** - *How many active volunteers are currently serving your organization?*

10 Active Volunteers

- 4. Non-Profit Status***

- 501(c)(3) in good standing with IRS
- Fiscally sponsored
- Other

- 5. IRS Determination Letter**

If applicable, please attach a copy of your organization's IRS determination letter for federal tax exemption under Section 501(c)(3).

Uploaded files must be either pdf or jpeg/jpg.

File Size Limit: 2 MB

- 6. Fiscal Sponsorship Agreement**

*If applicable, please upload a copy of your executed fiscal sponsorship agreement.
Uploaded files must be either pdf or jpeg/jpg.
File Size Limit: 2 MB*

FUNDING REQUEST

7. Project Name* - *Please share the name of the project or program.*

Kids Spring Garden Camp

8. Project Description* - *Please describe your project.*

Spring break camp will be offered during Lakewood City Schools spring break for kids in grades 3-5. Camp will be offered at Madison Park from 9am-11:30am Monday-Friday. Kids will spend time gardening, learning, and playing.

We will have parents complete basic safety and medical information forms. Additionally, all volunteers are background checked according to state guidelines to ensure the protection and safety of children.

9. Project Implementation* - *How do you plan to accomplish this project and who will do the work?*

Camp registrations will be limited to 15 kids. It will be run by three garden club volunteers who are certified Master Gardeners of Cuyahoga County. Registration will open in January and will remain open until it is filled. Supplies will be purchased by volunteers two weeks prior to camp start. The garden club will work with the City of Lakewood to reserve space at the park for the camp and projects.

10. People Served* - *Please explain who will benefit from this project and why?*

Children and Adults

Students will gain hands-on experience gardening, understanding food sources and enhance nature experiences.

Adult garden club volunteers who have been wanting to work with kids and share their love of gardening.

11. Diversity, Equity, and Inclusion - *Are there ways that this project will advance equity, diversity, and inclusion in the community? If so, how?*

We will prioritize students who qualify for the free lunch program through the Lakewood City Schools along with students attending Harrison Elementary School.

12. Project Start Date*

January 1, 2023

13. Project End Date*

March 31, 2023

14. Amount Requested*

\$1,575

15. Project/Program Budget - *Please upload or explain in the space below the budget for your program or project. Please include (when/if applicable) costs for:*

- *Supplies*
- *Equipment fees*
- *Staffing*
- *Marketing materials*
- *Other relevant expenses*

(Attached files must be one of the following: xlsx, doc, docx, pdf)

Character Limit: 5000 | File Size Limit: 3 MB

Garden Supplies: \$650

Snacks: \$150

Park fees: \$250

Marketing and Printing: \$25

Background Checks for Volunteers: \$300 (\$75x4)

Summer Party: \$200

16. Additional Support Document (Optional) - *Optional document related to the proposed project. You may link to websites in the text area.*

(Please note that files can only be accepted in the following formats: xlsx, doc, docx, pdf)

Character Limit: 1000 | File Size Limit: 2 MB

Attached:

- Article about the benefits of exposing children to gardening
- Sample of daily camp itinerary

LEARNING

17. Vision of Success* - *Tell us what success will look and feel like at the end of your project?*

Campers will have developed gardening knowledge and skills. They will have gained experience in planting and understanding how to care for gardens. They will have played, worked with others, and enjoyed a time of wellness outside in nature. We will hold a summer party inviting campers and their families to enjoy food harvested from the garden.

18. How will you capture and share the learning and impact of the project?

We will survey the students and parents at the end of the camp to see if campers had fun, if content was beneficial, and to discover what we could improve. We will write an article in our garden club newsletter to share with our members.